

Beechen Hall, Wildfell Close, Walderslade, Chatham, Kent ME5 9RU.

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**Clerk**: Daniela Baylis

**Assistant Clerk:** Heidi Pearson

**Finance Assistant**: Nichola Carter

[www.boxleyparishcouncil.org.uk](http://www.boxleyparishcouncil.org.uk)

**A G E N D A**

**To All Members of the Council, Press and Public Members are hereby summoned, and notice is given that a meeting of the Parish Council will be held on Wednesday 17 July 2024 at 7.30pm at Beechen Hall, Wildfell Close, Walderslade, ME5 9RU**

1. **Apologies and absences**

To receive and accept apologies for absences

1. **Declaration of Interests, Dispensations, Predetermination or Lobbying**

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. Members are reminded that changes to the Register of Interests should be notified to Maidstone Borough Council.

1. **Motion to exclude the press and public from the meeting for all items in the Confidential Section**.
2. **Minutes of the Parish Council Meeting 5 June 2024 - Decision**

To consider the minutes and if in order sign as a true record

1. **Matters Arising From the Minutes**
2. **Co-Option of a new Councillor**
3. **Crime Report and Police Issues**

See report

**Public Session at the discretion of the Chairman. Parishioners may address the meeting with regard to any item on the Agenda (time limited to 3 minutes per person). Items not on the Agenda must be submitted to the Clerk in advance of the meeting. Non-parishioners are only able to address the meeting at the invitation of the Chairman.**

1. **Draft Minutes of Recent Committee Meetings**

The following have been previously circulated:

7.1 Finance and General Purposes Committee meeting 1 July 2024

7.2 Estates Committee meeting 1 July 2924

1. **Finance**

8.1 Bank Balances –

8.2 Finance General – verbal report to be given at the meeting

8.3 Receipts and Payments – 1 – 30 June 2024

1. **Policies and Procedures**

9.1 None on this Agenda

1. **Reports from Boxley Parish Councillors/Office**

10.1 Office Staff report

10.2 Councillors reports

10.3 Borough Councillor Reports on Maidstone Borough Council items that directly affect Boxley Parish

10.4 KALC representatives

10.5 Grove Green Community Hall representative

10.6 Sandling Village Hall Representative

10.7 Vinters Valley Nature Reserve Representative

10.8 Any other reports

1. **Sandling**
2. **Grant Applications**

13.1 Grant Application from We Are Beams

13.2 Bearsted Parish Council Summer Play Scheme

1. **Cluster Meetings**
2. **Matters for Decision**

None on this Agenda

1. **Correspondence**

To consider any received.

1. **Matters for Information**

17.1 Rural Services Network

1. **Items for Next Agenda**

Councillors’ reports and requests for items to be included on the next agenda to be submitted no later than 16 September 2024.

1. **Meetings**

Next Meeting Thursday 26 September 2024 at Beechen Hall at 7.30pm.

**CONFIDENTIAL SECTION**

1. **Personnel matters**

Daniela Baylis

Daniela Baylis

Clerk to the Council. Date: 10 July 2024

In accordance with policy the meeting should close no later than 9.30 pm but the Chairman has power to extend it by 30 minutes. Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.